

Steering Committee Agenda

Monday, September 18, 2023

1:00 pm to 3:00 pm (In-Person)

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder: https://drive.google.com/drive/folders/1mofgZXPodKG hg_kLTAdqdE0Cs5bZgse?usp=sharing

Baldwin Park __Veronica Valenzuela	Covina Valley __Ryan Maddox	Pomona __Miguel Hurtado	Consortium __Tischel Diaz __Ana Ramos Partners/guests present: __Laura Perez __Adrienne Price
Bassett __Adder Argueta	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __LaToya Brown	
Charter Oak __Ivan Ayro __Michelle Lee	Mt. SAC __Madelyn Arballo __Tami Pearson		

__Welcome & Agenda Check __Public Comment	Approval of the Minutes for 8/21/23 Motion to approve _____ Second _____ Vote.
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Objectives for the day:

<p>1. Consortium Updates</p>	<p>Upcoming CAEP Due Dates</p> <p>September 2023</p> <ul style="list-style-type: none"> • Sep 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) * • Sep 30: 22/23 Member Program Year Budget and Work Plan due in NOVA • Sep 30: End of Q1 <p>October 2023</p> <ul style="list-style-type: none"> • Oct 30: 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA • Oct 31: Student data due in TOPSPro (Q1) • Oct 31: Employment and Earnings Follow-up Survey <p>November 2023</p> <ul style="list-style-type: none"> • Nov 9: ***Soft Deadline*** Program Area Report: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium * • Nov 9: ***Soft Deadline*** 21/22, 22/23 & 23/24 Member Expense Report Due in NOVA (Q1) <p>December 2023</p> <ul style="list-style-type: none"> • Dec 1: Program Area Report: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium * • Dec 1: 21/22, 22/23 & 23/24 Member Expense Report Due in NOVA (Q1)
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2. Member Program Year Budget and Work Plan Progress Around the Room Update																																					
3. Consortium Counselor Update																																					
4. Workgroup Meetings	Workgroup participation is part of member effectiveness																																				
5. Member Updates	Around the Room																																				
6. Upcoming Events	<p>Please share any upcoming events you have: https://www.caadultedtraining.org/</p> <ol style="list-style-type: none"> California Statewide WIOA II Network Meeting September 5, 2023, 1:00 PM – 2:30 PM https://www.caadultedtraining.org/CASAS/8395?Type=12 CAEP Summit 2023 October 24-26, 2023 -Hilton Universal City https://summit.caladulted.org/ CCAЕ Southern Conference November 17-18, Palm Springs https://www.ccaestate.org/southern.html CAEEA 2024 State Conference SAVE THE DATE! February 8-9-Sacramento https://www.caeaa.org/2024-conference.html CCAЕ 2024 State Conference SAVE THE DATE! May 9-11, 2024-Anaheim https://www.ccaestate.org/visit-the-2023-conference.html 																																				
7. ELL Healthcare Pathway Grant	<ul style="list-style-type: none"> • Workplan Discussion • Metrics Involved 																																				
8. Future Meetings	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Steering Committee Meetings</th> </tr> <tr style="background-color: yellow;"> <th colspan="3" style="text-align: center;">3rd Monday of the Month 1:00 PM – 3:00 PM</th> </tr> <tr> <th style="width: 33%;">Month</th> <th style="width: 33%;">Dates</th> <th style="width: 33%;"></th> </tr> </thead> <tbody> <tr> <td>October</td> <td>10/16/2023</td> <td>ok</td> </tr> <tr style="background-color: #e6f2ff;"> <td><i>November</i></td> <td><i>11/20/2023</i></td> <td><i>Canceled by Consensus</i></td> </tr> <tr style="background-color: #e6f2ff;"> <td><i>December</i></td> <td><i>12/18/2023</i></td> <td><i>Canceled by Consensus</i></td> </tr> <tr style="background-color: #e6f2ff;"> <td><i>January</i></td> <td><i>1/15/2024</i></td> <td><i>Canceled by Consensus</i></td> </tr> <tr style="background-color: yellow;"> <td>February</td> <td>A non-Friday?</td> <td>Potential Retreat Dates?</td> </tr> <tr> <td>March</td> <td>3/18/2024</td> <td>ok</td> </tr> <tr> <td>April</td> <td>4/15/2024</td> <td>ok</td> </tr> <tr> <td>May</td> <td>5/20/2024</td> <td>ok</td> </tr> <tr> <td>June</td> <td>6/17/2024</td> <td>ok</td> </tr> </tbody> </table>	Steering Committee Meetings			3 rd Monday of the Month 1:00 PM – 3:00 PM			Month	Dates		October	10/16/2023	ok	<i>November</i>	<i>11/20/2023</i>	<i>Canceled by Consensus</i>	<i>December</i>	<i>12/18/2023</i>	<i>Canceled by Consensus</i>	<i>January</i>	<i>1/15/2024</i>	<i>Canceled by Consensus</i>	February	A non-Friday?	Potential Retreat Dates?	March	3/18/2024	ok	April	4/15/2024	ok	May	5/20/2024	ok	June	6/17/2024	ok
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